

Lake Cowichan & District Minor Baseball Association
EXECUTIVE MEETING *AGENDA*
April 19, 2021 6:30pm Roxanne Garnett home

Present: Roxanne, Kelly, Aimee, Jada, Tim F., Chad, Rachel, Elizabeth
Guest: Clark Fenton, Tim McGonigle

1. **Call to order @ 6:35pm**
2. **MOTION** to approve minutes from March 15, 2021 as circulated
First: Roxanne Second: Elizabeth CARRIED
3. **Approve/Amend AGENDA**
 - 3.1. **8 items added to New Business**
4. **Correspondence**
 - 4.1. Roxanne has been communicating with Town of LC re: who is responsible for cleaning the washroom. Still no reply from letter sent to Town. We will clean as needed until it's sorted out.
 - 4.2. Letter sent to Town of LC to fix second base, was completed promptly.
5. **Reports**
 - 5.1. President's Report - NTR
 - 5.2. Vice-President's Report - NTR
 - 5.3. Treasurer's Report
 - 5.3.1. **MOTION** to approve financial report as circulated
FIRST: Elizabeth SECOND: Rachel CARRIED
 - 5.3.1.1. Good financial standing. No further significant expenses expected.
 - 5.4. Registrar's Report - one Rally Cap parent says their child was registered for 2020 season but is not on the list for 2021, even though they didn't withdraw or request refund. ED and Bri to look into it further.
 - 5.5. Umpire-In-Chief's Report - NTR
 - 5.6. Equipment Manager Report - Everything is sorted out as per previous meeting. Rally Cap requests 2 new T-Ball stands. CF will source them.

6. Old Business

- 6.1. RETURN TO PLAY - considering our options for the 2021 season according to phase 2 and Phase 3 of Return to Sport restrictions.

7. New Business

- 7.1. Schedule - Aimee to update master schedule for the rest of the season.
- 7.2. Key sign-out - Kelly has the list of key inventory, will collect keys at end of season.
- 7.3. Photo day - Scheduled for April 26, RG to send out reminder.
- 7.4. End of season - Should we end early? Aiming for June 13 as final day, teams may end earlier if coaches/parents decide.
- 7.5. AGM - We can hold it later again this year. Will see how things progress. Hope to hold it early-mid September.
- 7.6. Left Field fence - Needs maintenance, RZ to write a letter to town of LC and send to Jas.
- 7.7. Whiteboards - Peewee coach requests whiteboard - ED has one to donate.
- 7.8. Policy Manual needs updating in several aspects. RG encouraged all members to familiarize themselves with it. RZ to circulate with this meeting's minutes.
 - 7.8.1. Currently our refund cut-off date is April 1 (too late)

8. NEXT MEETING: Monday May 17, 6:30pm @ Roxanne's

9. MOTION to adjourn @ 7:15pm

FIRST: Rachel

SECOND: Roxanne

CARRIED