

Lake Cowichan & District Minor Baseball Association
EXECUTIVE MEETING *MINUTES*
December 7, 2020 - 6:30 via ZOOM

Present: Roxanne G., Kelly B., Brianne G., Elizabeth D., Rachel Z., Chad L., Jada F., Tim McG.

Absent: Aimee S., Jackie B., Karlon K., Rob McG., Tim F.

1. **Call to order @ 6:33**

2. **MOTION** to approve previous meeting minutes:
 - 2.1. First - Roxanne
 - 2.2. Second - Brianne
 - 2.3. CARRIED

3. **Approve/Amend Agenda** - add Treasurer's Report

4. **Correspondence - NTR**

5. **Reports**
 - 5.1. President's Report
 - 5.1.1. RG attended BC Baseball president's meeting on Zoom
 - 5.2. Vice-President's Report - NTR
 - 5.3. Umpire-In-Chief's Report - NTR
 - 5.4. Registrar's Report - 14 refunds issued
 - 5.5. Equipment Manager Report - NTR
 - 5.6. Treasurer's Report
 - 5.6.1. **MOTION** to approve financial report as circulated:
 - 5.6.1.1. First - Roxanne
 - 5.6.1.2. Second - Brianne
 - 5.6.1.3. CARRIED

6. **Old Business**
 - 6.1. **Registration -**
January 18 & 19 2021 at Lower Centennial Hall. Possibly one more date in Feb.
 - **ACTION ITEM:** Brianne to promote Refund registration online.
 - **ACTION ITEM:** RZ to write letter to CLR to arrange building rental for regi
 - **ACTION ITEM:** Kelly to arrange banner signage for registration

7. **New Business**

7.1. **On-line registration payments**

- 7.1.1. We need to plan for the season despite the uncertainty due to COVID.
- 7.1.2. Brianne looking into costs involved for doing online registration - likely too expensive
- 7.1.3. E-transfers work well
- 7.1.4. Discussion and agreement to **not** hold in-person registration events. Will have all forms available online (fillable?) to be emailed to ED as well as e-transfer payment. If anyone is not able to print/scan documents, ED will make an appointment with them to meet at her office in town.
 - **ACTION ITEM: RG, RZ, BT, ED** to work together to organize and promote online registration, still focused on January 18th/19th.
 - **ACTION ITEM: ED** will communicate with **BT** to make sure all paperwork and funds in place before players are rostered.
 - **ACTION ITEM:** Sign with dates will be posted soon at the ball field and **KB** will work with town to post on community sign January 7-19.

7.2. **Registration deadline extension**

- 7.2.1. Likely have to be willing to accept registrations up until beginning of the season as parents will possibly be reluctant to commit to the season. Duncan is prepared to do the same.

7.3. **Criminal Record Checks** - coaches and managers have to complete them, likely not ump's. To be followed up at a later time when we know what the season will look like.

8. **NEXT MEETING: Monday February. 1st @ 6:30pm - Location TBA.**

9. **MOTION** to adjourn @ 6:59

- 9.1. First - Brianne
- 9.2. Second - Chad
- 9.3. CARRIED